

**BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF ORANGE**

Notice of the regular Meeting of the Board of Commissioners of the Housing Authority of the City of Orange, Texas is hereby given and shall be held at the Gans-Lewis Administration Building in the Karen B. Knolley Community room located at **516 Burton Avenue, Orange, Texas**, on **Tuesday, February 18, 2025, at 4:00 p.m.** at which the following items will be discussed:

**Join Zoom Meeting**

**Meeting ID: 811 4533 8397**

**Passcode: 008493**

**<https://us06web.zoom.us/j/81145338397?pwd=0LnZKAR7SYDITYsYiMpwwophISmwxG.1>**

**I. Call to Order**

1. Roll call, pledge of allegiance and invocation.
2. Approval of the minutes of the regular called meeting held on January 28, 2025

**II. General Business:**

1. Consideration and possible action to approval Resolution# 1578: Approve Housing Authority of the City of Orange, Texas Financial, Accounting, and Internal Controls Policy
2. Consideration and possible action to approval Resolution #1579: Approve Housing Authority of the City of Orange, Texas Board Policies and Procedures.
3. Discussion of ITEX outstanding subsidy.

**III. Consent Agenda:**

1. Housing Authority Reports
  - A. Financial Reports
  - B. Public Housing Program & Housing Manager Report
    - I. Low Rent Housing Public Housing Program
    - II. Program Operations (Rental/ Occupancy)
    - III. Crime Statistics
  - C. ITEX Public Housing Units Housing Management Report
    - I. Park Avenue Manor (rental/Occupancy)
    - II. Velma Jeter Manor (Rental/ Occupancy)
    - III. Whispering Oaks (Rental / Occupancy)
    - IV. Willow Bend (Rental /Occupancy)
2. Housing Choice Voucher Program

- A. Monthly Reports
- 3. Project Manager/Section 3 Coordinator Report
  - A. Section 3 Report
  - B. Capital Fund Report
  - C. Quality Control Report
- 4. Executive Director Report/Future Agenda Items

**IV. Public Comments:** persons may speak on the following general business items and consent agenda (comments are limited to three (3) minutes).

### **EXECUTIVE SESSION**

#### **1. Adjourn to closed executive session**

**Board of Directors to go into closed executive session pursuant to the provision of Chapter 551 of The Texas Government Code for the following Section:**

(a) Section 551.074. Personnel Matters – to deliberate the employment, evaluation, reassignment, duties, discipline, and dismissal of the Executive Director.

#### **2. Reconvene into an Open Session**

(a) The Board of Directors will reconvene into an open session for possible discussion and/or possible action regarding 1(a) above.

3. Discussion and possible action for the appointment of an Executive Director Pro-Tem to act in the capacity of the Executive Director's absence.

If, during the course of the meeting covered by this Notice, the Board should determine that closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meeting Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071 – for the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Signed   
Signed and Posted February 14, 2025

Persons with disabilities who plan to attend this meeting and who need reasonable accommodations are required to contact Cleveland Como at (409) 883-5883 three (3) days prior to the meeting.