

**BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF ORANGE**

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**Notice of Regular Meeting**

Notice of the Regular Meeting of the Board of Commissioner of the Housing Authority of the City of Orange, Texas is hereby given and shall be held at the Gans/Lewis Administration Building in the conference room located at **516 Burton Avenue, Orange, Texas, on Tuesday, April 17, 2018 at 4:00 p.m.** at which time the following items will be discussed:

**I. Call to Order:**

1. Roll call, pledge of allegiance and invocation
2. Public Comments: persons may speak on the following general business items and consent agenda (comments are limited up to three (3) minutes)
3. Approval of minutes of the regular called meeting held March 19, 2018

**II. General Business:**

1. Consideration and possible action to authorize (or ratify) repairs to Authority facilities as budgeted in the Capital Improvement Account
2. Consideration and possible action to authorize Resolution # 1396: charged-off accounts for March 31, 2018
3. Motion to approve a contract with Just Right Services for \$5, 592.33 for window repairs at Craig Homes.
4. Motion to approve a contract with Spencer Wallace for \$8,155.00 for floor care service at the main office, 516 Burton Avenue, Orange, Texas 77630.
5. Motion to approve a contract with Larry Gatlin for \$8,400.00 to rehab unit 3007 at Craig Homes.
6. Motion to ratify a contract with Connor Plumbing for plumbing work at Cove Terrace for lead in drinking water at a cost of \$3,900.00.
7. Consideration and possible action as to federal tax issues and accounting for insurance proceeds and possible grant monies for repairs at the Velma Jeter Apartments
8. Consideration and possible action to approve request to extend construction loan maturity date for Velma Jeter Apartments project
9. Presentation from ITEX

**IV. Consent Agenda:**

1. Housing Authority Reports
  - a. Financial Report
  - b. Public Housing Program
    - i. Program Operations
    - ii. Crime Statistics
    - iii. Resident Advisory Board

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- c. Housing Choice Voucher Program
- d. Project Manager/Section 3 Coordinator Report
  - i. Section 3
  - ii. Capital Fund Report
  - iii. Quality Control Report
- e. HR Update
- f. Executive Director Report

**V. Public Comments:** (persons are limited up to three (3) minutes)

**VI. Future Agenda Items:**

**VII. Executive/Closed Session:** Meet in closed session, pursuant to §551.071, Texas Government Code to discuss status of pending or threatened litigation, claims, or other pending legal issues as to Housing Authority of the City of Orange, Texas

Personnel

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meeting Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071 – for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Signed \_\_\_\_\_  
Posted: April 13, 2018

Persons with disabilities who plan to attend this meeting and who need auxiliary aides or services are required to contact Cleveland Como at (409) 883-5883 three (3) days prior to the meeting.