

**BIDDERS PROPOSED M/WBE PARTITION FORM**

Please list below the name of all firmly committed contractors and subcontractors that will work on the project, their M/WBE status, official recognized/self-certified M/WBE designation, the dollar amount and the percent of the total contract that will be performed by the entity.

Name of (sub) Contractor	MBE Status	MBE Certifications	Dollar Amount	Percent of Contract Amount
Name of (sub) Contractor	MBE Status	MBE Certifications	Dollar Amount	Percent of Contract Amount
<b>Total WBE Dollar and Percentage</b>				

Use additional pages, if necessary.

\_\_\_\_\_

Name of Firm

\_\_\_\_\_

Signature and Date

**Proposal Evaluation:**

**Evolution Factor:** The following factors will be utilized by HA to evaluate each proposal submittal received; award of points for each listed factor will be based upon the documentation that the proposer within his/her proposal submittal:

NO.	Max points Value	Factor Type	Factor Description
1	35 points	Objective	The proposed cost the proposer proposes to charge the HA provide the required work.
2	15 points	Subjective (Technical)	The proposer's demonstrated experience in performing similar work and the proposer's demonstrated successful past performance (including meeting costs, schedules and performance requirements) of contract work substantially similar to that required by this solicitation as verified by reference checks or other means.
3	15 points	Subjective (Technical)	The proposer's technical capabilities (in terms of personnel, equipment and materials) management plan (including staffing of key positions, method of assigning work and procedures for maintaining level of service, ect.).
4	20 points	Subjective (Technical)	The proposer's demonstrated understanding of the HUD requirement:
5	5 points	Subjective (Technical)	MBE/WBE that you have firmly committed to do work on the project.
6	10 points	Subjective (Technical)	The overall Quality and professional appearance of the proposal submitted, based upon the opinion of the evaluators.
	100 points		Total points (other than preference points)

The appropriateness of the technical approach (including labor categories, estimated hours and skill mix) and quality of work plan:

## Housing Authority of the City of Orange

### Conflict of Interest Questionnaire

The Housing Authority of the City of Orange is responsible for knowing what conflicts might exist and to manage, reduce, or eliminate those conflicts. The key to handling these potential conflicts is *full disclosure* of any potential conflict or the appearance of a conflict. It should be noted that we believe it appropriate to disclose any family members that may be supported by, employed by, a vendor of, or business associate of the Housing Authority of the City of Orange. Each Contractor will complete an conflict of interest disclosure form to inform the Housing Authority of the City of Orange of situations that pose or may give the appearance of conflict of interest.

If you have questions as to whether a conflict of interest exists, we encourage you to discuss this with Contracting Officer and/or disclose this information on the form.

I certify by signing below I acknowledge receipt of the Conflict of Interest questionnaire and that I have accurately completed this disclosure form to the best of my knowledge.

Please check the statement that pertains to your disclosure:

- I hereby report that to the best of my knowledge, information and belief, no situation in which I am involved personally or professionally could be construed as a violation of the Contractor Conflict of Interest Policy, or as placing me in a position of having a conflict of interest with the Housing Authority of the City of Orange.
  
- I hereby disclose the following circumstances that may constitute a conflict of interest, as described in the Contractor Conflict of Interest Policy above (please document all situations below that are or may be considered a conflict of Interest):

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I understand that it is my responsibility to contact the Housing Authority of the City of Orange's Contracting Officer to complete a Conflict of Interest and Disclosure form to notify the

Housing Authority of the City of Orange of any changes and/or additions that may occur throughout the contract.

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Contractor Name ( <i>please print</i> )	Contractor Signature
Contractor Title	Date