Annual PHA Plan
(Standard PHAs and
Troubled PHAs)

U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB No. 2577-0226 Expires 02/29/2016

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

Applicability. Form HUD-50075-ST is to be completed annually by **STANDARD PHAs or TROUBLED PHAs.** PHAs that meet the definition of a High Performer PHA, Small PHA, HCV-Only PHA or Qualified PHA do not need to submit this form.

Definitions.

- (1) *High-Performer PHA* A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a higher performer on <u>both</u> of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) Small PHA A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) *Housing Choice Voucher (HCV) Only PHA* A PHA that administers more the 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) Standard PHA A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) *Troubled PHA* A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent
- (6) *Qualified PHA* A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

PHA Submission Type: Annual Submission Revised Annual Submission Availability of Information. PHAs must have the elements listed below in sections B and C readily available to the public. A PHA must identify the specific location(s) where the propose PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and propose PHA Plan are available for inspection by the public. At a minimum, PHAs must post PHA Plancluding updates, at each Asset Management Project (AMP) and main office or central office the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websited PHAs are also encouraged to provide each resident council a copy of their PHA Plans. The following are the specific locations where the public may obtain copies of the 2017	PHA Type: 🔲	Standard 1		ıbled PHA	Code: <u>TX</u>	<u>XU3 /</u>	
Total Combined Units/Vouchers: 1,068 PHA Submission Type: Annual Submission □ Revised Annual Submission Availability of Information. PHAs must have the elements listed below in sections B and C readily available to the public. A PHA must identify the specific location(s) where the propose PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and propose PHA Plan are available for inspection by the public. At a minimum, PHAs must post PHA Plaincluding updates, at each Asset Management Project (AMP) and main office or central office the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website PHAs are also encouraged to provide each resident council a copy of their PHA Plans. The following are the specific locations where the public may obtain copies of the 2017 Annual PHA Plan: Administrative Office − 516 Burton Street, Orange, TX 77630 PHA Consortia: (Check box if submitting a joint PHA Plan and complete table below) Participating PHA Program(s) in the Consortia Each Program PH HCV	PHA Inventory (Number of Publi	Based on A	Annual Contribution g (PH) Units: 200	s Contract (ACC) units	s at time o	of FY beginn	ing abov
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	nnual Plan Eleme	nts						
R	evision of PHA Pl	an Elem	ents.					
(a)	Have the following I	PHA Plan	elements b	een revise	ed by the F	PHA?		
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	If the PHA answered	l yes for a	ny elemen	t, describe				
	If the PHA answered	l yes for a	ny elemen s and St	t, describe	or Addre	essing H		
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14

Hispanic

B.1 Waiting List for Public Housing:

Total: 354

Extremely Low Income: 306-86%

Very Low Income: 32-9% Low Income: 16-5%

Families with children: 314-89%

Elderly Families: 8-2%

Families with Disabilities: 32-9%

White: 67-19%

Black/African American: 272-77%

Asian: 1-0.28%

Native Hawaiian/Other Pacific Islander: 5-1%

Hispanic: 9-3%

Bedrooms:

1 BR: 217-61% 2 BR: 98-28% 3 BR: 37-10% 4 BR: 2-1%

The waiting list has been closed for 4 months. The PHA is planning on reopening the waiting list in the PHA Plan year

Waiting List for Section 8:

Total: 170

Extremely Low Income: 141-83%

Very Low Income: 21-12%

Low Income: 8-5%

Families with children: 150-88%

Elderly Families: 10-6%

Families with Disabilities: 10-6%

White: 13-8%

Black/African American: 149-88% American Indian/Alaska Native: 2-1%

Asian: 1-1% Hispanic: 5-3%

The waiting list has been closed for 13 months. The PHA is planning on reopening the waiting list in the PHA Plan year.

B.1 Strategies for Addressing Housing Needs:

Need: Shortage of affordable housing for all eligible populations

The PHA increased the number of affordable units available to the PHA within its current resources by:

Whispering Oaks was completed February 2017 from 20 units to 70 units: 20 PHA, 35 TC and 15 PBV.

Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions

Public Housing:

Maintaining Waiting List: The PHA changed this from "may apply for admission to public housing" at the main administrative office to online at www.orangeha.com.

Deconcentration and Income Mixing:

The PHA has performed its annual deconcentration and income mixing analysis to determine if the PHA has any general occupancy public housing developments covered by the deconcentration rule. The analysis results follow:

The PHA does have general occupancy public housing developments covered by the deconcentration rule.

None of the covered developments have average incomes that fall above or below the Established Income Range.

Section 8:

Waiting List Organization: The PHA changed this from "interested persons may apply for admission to Section 8 tenant-based at the main administrative office" to online at www.orangeha.com.

B.1 Financial Resources

Financial Resources: Planned Sources and Uses			
Sources	Planned \$	Planned Uses	
1. Federal Grants (FY 2017 grants)			
a) Public Housing Operating Fund	950,552.00		
b) Public Housing Capital Fund	204,430.00		
c) HOPE VI Revitalization			
d) HOPE VI Demolition			
e) Annual Contributions for Section 8 Tenant-Based Assistance	5,431,674.00		
f) Resident Opportunity and Self- Sufficiency Grants			
g) Community Development Block Grant			
h) HOME			
Other Federal Grants (list below)			
2017 Replacement Housing Grant	115,757.00	Replacement housing	
2. Prior Year Federal Grants (unobligated funds only) (list below)			
3. Public Housing Dwelling Rental Income	144,333.00	Public housing operations	
4. Other income (list below)			
Excess utilities	3,898.00	Public housing operations	
Interest	2,505.00	Public housing operations	
5. Non-federal sources (list below)			
Development fees	150,484.00	Other	
Total resources	\$7,003,633.00		

B.1 Operation and Management

PHA Management Structure: (See attachment tx037d01)

HUD Programs Under PHA Management:

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	175	24
Section 8 Vouchers	820	107
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Other Federal Programs (list individually)	N/A	N/A

Management and Maintenance Policies:

The PHA has updated the following policies:

- Admissions and Continued Occupancy Policy (ACOP)
- HCV Administrative Plan

The PHA is in the process of updating the Smoke Free Policy.

Homeownership Programs

Section 8 Tenant Based Assistance:

The PHA will investigate the implementation of a Homeownership Program for Section 8.

Community Service and Self-Sufficiency Programs

Community Service Implementation Report:

- Number of tenants required to perform community service: _11 _
- Number of tenants performing community service: 5
- Number of tenants granted exemptions: <u>189</u>
- Number of tenants in non-compliance: 6
- Number of tenants terminated/evicted due to non-compliance: $\underline{0}$

B.1 | Safety and Crime Prevention

Developments that are most affected:

The PHA deleted Arthur Robinson and added the following developments:

- Craig Homes
- Cove Terrace
- Alexander Homes

<u>Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year:</u>

The PHA plans to develop monitors for the affected sites

Coordination between PHA and the police:

The PHA deleted the following statement:

• Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)

Violence Against Women Act (VAWA)

The Housing Authority City of Orange has incorporated in its PHA Plan goals and objectives, and policies and procedures the applicable provisions of the Violence Against Women and Reauthorization Act of 2013 (VAWA) to support or assist victims of domestic violence, dating violence, or stalking and provides literature to residents on how to get information about programs available.

The PHA goal to provide an improved living environment is being met by the PHA by its effort to implement measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing.

Towards its effort to meet the PHA goal to promote self-sufficiency and asset development of assisted households the PHA is providing literature to residents on how to get information about programs available to assist victims of domestic violence move out of abusive situations and begin again.

In addition, the PHA has amended its policies and procedures to include language and applicable provisions of the VAWA. It is the PHA's intent to maintain compliance with all applicable requirements imposed by VAWA.

The PHA efforts may include to:

 Provide and maintain housing opportunities for victims of domestic violence, dating violence, or stalking, including allowing for the transfer to a different development;

 Ensure the physical safety of victims of domestic violence, dating violence, or stalking (whether actual or imminent threat) who are assisted by PHA; maintain compliance with all applicable requirements imposed by VAWA. Take appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting families or individuals assisted by PHA.
The Housing Authority City of Orange has trained its staff on the required confidentiality issues imposed by VAWA.
Finally, the PHA is providing a preference in the Public Housing program for victims of domestic violence.
(c) The PHA must submit its Deconcentration Policy for Field Office review (<i>See attachment tx037b01</i>).
New Activities.
(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?
Y N
(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA

Mixed Finance Modernization or Development

The PHA has completed the mixed-finance development activities for public housing in the previous Plan years as follows:

The mixed finance proposal for the redevelopment of Whispering Oaks development was approved during 2016. Pine Grove (Park Avenue Manor) construction was completed during *2016.*

Demolition and/or Disposition

The PHA submitted an amendment to the HUD approved disposition application for the Pine Grove Homes (TX037000001) housing development and it was approved and has been completed.

Arthur Robinson demolition was completed and relocation took place at other complexes. At this time, there are no plans for the Arthur Robinson lot.

Housing Development	AMP Number	Number of Units	Bedroom Distribution
Arthur Robinson	TX037000002	70	1-12 2-30 3-16 4-12
Whispering Oaks	TX037000001	20	1-1 2-10 3-7 4-2

Demolition/Disposition Activity Description
1a. Development name: Whispering Oaks
1b. Development (project) number: TX24T037001
2. Activity type: Demolition
Disposition 🛛
3. Application status (select one)
Approved ⊠ Submitted, pending approval □ Planned application □
4. Date application approved , submitted, or planned for submission: <u>04/30/2015</u>
5. Number of units affected: 20
6. Coverage of action (select one)
Part of the development
☐ Total development
7. Timeline for activity:
a. Actual or projected start date of activity: 01/15/2016
b. Projected end date of activity: <u>02/28/2017</u>

B.2	Whispering Oaks: 70 units; 20 Public Housing and 50 LIHTCs with 15 PBV units (SLR approved 04/30/2015) was completed February 28, 2017.
	Occupancy by Police Officers
	The PHA reserves the right to place Police Officers who would not otherwise be eligible in the PHA's units, if it is determined that their presence would contribute to the safety of and security of residents.
	Non-Smoking Policies Proposed Smoke Free Policy (see attachment tx037c01).
	Project-Based Vouchers
	Our agency is currently operating a Section 8 Project Based Voucher Program. The PHA operates 48 Project-based Vouchers at Park Avenue, Willowbend and Whispering Oaks.
В.3	Civil Rights Certification.
	Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> , must be submitted by the PHA as an electronic attachment to the PHA Plan.
B.4	Most Recent Fiscal Year Audit.
	(a) Were there any findings in the most recent FY Audit?
	Y N
	(b) If yes, please describe: N/A

B.5

Progress Report.

Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year and Annual Plan.

PHA GOAL #1: EXPAND THE SUPPLY OF ASSISTED HOUSING

The PHA established the following objectives to strive in meeting goal #1:

- Reduce public housing vacancies
- Leverage private or other public funds to create additional housing opportunities
- Acquire or build units or developments

Progress Statement:

- Agency has reduced vacancy by meeting with management bi-weekly to check status of units and the need for applicants. Using a new tool to track to units from vacancy to lease to turnaround within no more than 30 days
- Construction was completed at Whispering Oaks and Park Avenue during fiscal year ending 2016
- HACO meets regularly with Property Management Company for the mixed-finance complexes to ensure understanding and compliance related to occupancy, rent collection, property conditions and evictions/termination procedures

PHA GOAL #2: IMPROVE THE QUALITY OF ASSISTED HOUSING

The PHA established the following objectives to strive in meeting goal #2:

- Improve public housing management
- Improve voucher management
- Increase customer satisfaction
- Renovate or modernize public housing units
- Demolish or dispose of obsolete public housing
- Provide replacement public housing

Progress Statement:

- Training conducted bi-weekly with PH management staff to discuss rent collection, occupancy, recertifications, PIC errors and services for families in the communities
- Training conducted with the Section 8 Department to discuss program operations, policies, HOS, recertifications and PIC errors
- File reviews for both programs have increased to no less than 75% of the files
- The staff has attended training associated with HCV Executive Management, Public Housing Management Certification, Rent Calculation of entire PH and Section 8 Programs; Eligibility and Occupancy, Nelrod Consortium, Section 3, Tax Credit Specialist, Sexual Harrassment, Public Housing Executive Training (Texas Housing Association) and Texas NAHRO. The staff is scheduled to attend introduction to Mixed-Finance to PHA's and Public Investment.

B.5

- Distributed survey to PH families in reference to services they would like to have received 7% of the surveys back. Will continue to survey the residents for suggestions on programs for the families at each site.
- HACO demolished Arthur Robinson during 2016 and there are no plans for additional demolition of units
- HACO will begin replacement of AC units at Craig Homes, Cove Terrace and Alexander Homes
- HACO will begin replacing the roof Alexander Homes

PHA GOAL #3: INCREASE ASSISTED HOUSING CHOICES

The PHA established the following objectives to strive in meeting goal #3

- Conduct outreach efforts to potential voucher landlords
- Implement voucher homeownership program
- Implement public housing or other homeownership programs
- Convert public housing to vouchers
- RAD

Progress Statement:

- The HCV Program will begin hosting annual landlord workshops to discuss Fair Housing, HQS, HAP Contract, Tenant Screening and Evictions
- HACO will investigate membership in the Southeast Texas Apartment Association to market the Public Housing units as well as recruit additional landlords for the HCV Program
- The Housing Authority is currently looking to secure partnerships with lenders, realtors to establish the HCV Homeownership Program
- At this time HACO does not have any plans to convert Public Housing to vouchers
- HACO is still investigating the feasibility of the RAD Program

PHA GOAL #4: PROMOTE SELF-SUFFICIENCY AND ASSET DEVELOPMENT OF ASSISTED HOUSEHOLDS

The PHA established the following objectives to strive in meeting goal #5

Increase the number and percentage of employed persons in assisted families

Progress Statement:

- HACO is currently developing relationships with partners to assist with increasing employment with assisted families by creating a Work Force Development Program.
- HACO will investigate the ability to collaborate with the Chamber of Commerce and Small Business Institutes in the area to host workshops related to Section 3 hiring and the Procurement process
- HACO will investigate the feasibility to become a member of the Realtors Association to expand the landlord's opportunities for the Section 8 Program as well as introduce the Section 8 Homeownership Program to potential business partners

PHA GOAL #5: ENSURE EQUAL OPPORTUNITY AND AFFIRMATIVELY **FURTHER FAIR HOUSING** The PHA established the following objectives to strive in meeting goal #5 Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status and disability Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required **Progress Statement:** HACO continues to undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability • HACO continues to undertake affirmative measures to provide a suitable living environment for families living in assisted housing regardless of race, color, religion, national origin, sex, familial status and disability HACO continues to undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required **B.6** Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) provide comments to the PHA Plan? Y N (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. (See attachment tx037a01) Certification by State or Local Officials. **B.7** Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.

a) Does the PHA have any current Memorandum of Agreement, Performance Improvement Plan, or Recovery Plan in place? Y N N/A □ □ □ (b) If yes, please describe: (See attachment tx037e01) C. Statement of Capital Improvements. Required for all PHAs completing this form that administers public housing and receive funding from the Capital Fund Program (CFP). C.1 Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD. See HUD Form 50075.2 approved by HUD on 07/21/2016 Challenged Elements.	B.8	Troubled PHA.
(b) If yes, please describe: (See attachment tx037e01) C. Statement of Capital Improvements. Required for all PHAs completing this form that administers public housing and receive funding from the Capital Fund Program (CFP). C.1 Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD. See HUD Form 50075.2 approved by HUD on 07/21/2016		•
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Challenged Elements.		See HUD Form 50075.2 approved by HUD on <u>07/21/2016</u>
		Challenged Elements.